

SABRINA AVILÉS

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QUALIFICATIONS

Extensive background as producer and leader of professional teams. Have managed six-figure budgets, and have delivered projects on deadline with emphasis on quality and communication at every step of the process. Extremely detail-oriented, follow through on decisions, communicate effectively, and find creative solutions to all kinds of problems. Have established a reputation for quality, punctuality, and reliability. Have extensive experience working in Europe and Latin America, completely fluent in Spanish and English. Have production background in both documentary and dramatic formats. Approach every client and every production with high expectations and good humor. Have developed and maintained extensive contacts with leaders and groups in the Greater Boston Latino community through leadership and fundraising activities.

PROFESSIONAL EXPERIENCE

2003 – 2005 *Director, Center for Latino Arts, Inquilinos Boricuas en Acción, Boston, MA*

Director of New England's first cultural center specifically designed to promote and preserve Latino art and culture. The center is a multifunctional arts complex housing a performance space, a gallery, studios, and offices. Responsibilities included fundraising/development and publicity, designing and implementing arts education programming for community and beyond; supervising a public arts project; curating gallery exhibitions; supervising administrative staff; and overseeing/producing dozens of events held in the performance space. Also produced an annual folkloric arts festival that attracted thousands of community residents.

2003 *Producer, "Realidades" (documentary) Larry Mondí Productions/Prentice Hall*

Researched, produced, directed and wrote 10-part Spanish cultural documentary. Shooting locations included Mexico and Boston; researched and coordinated stock footage acquisition nationally as well as in Spain, Costa Rica, Puerto Rico and Ecuador.

2002 *Producer, "Realidades" (drama) Boston Productions/Prentice Hall*

Produced a four-hour Spanish-language educational drama, shot in four countries: Spain, Costa Rica, Mexico and US.

1997 – 2001 *Producer, VPG Integrated Media, Inc.*

Produced educational language and ESL videos, in both dramatic and documentary formats. Worked with clients in script development; oversaw all phases of production. Supervised all logistical aspects of the productions, most of which were shot abroad in Spanish-speaking countries. Worked with extremely tight budgets and deadlines; delivered top-quality products. Credits include:

- *Invitaciones (Vista Higher Learning)*
- *Mosaicos (Prentice Hall)*
- *Toño Villamil (Prentice Hall)*
- *Vistas (Vista Higher Learning)*
- *Como Se Dice (Houghton Mifflin)*
- *True Voices (Pearson Education)*

- *Living Language (Random House)*
- *Caminos (Houghton Mifflin)*

1994 – 1996 *Co-Producer, “Mi Puerto Rico”, Ortiz/Simon Productions, Inc. (PBS)*

OTHER PRODUCTION CREDITS

- *Shattuck HIV Prevention, Boston Bureau Productions, Boston, MA*
- *“The College Track” Roundtable Media, Waltham, MA (PBS)*
- *Masterpiece Theatre Anniversary Special, WGBH, Boston, MA (PBS)*
- *American Experience, “Nixon”, WGBH, Boston, MA (PBS)*
- *“Korea: The Unknown War”, WGBH, Boston, MA (PBS)*
- *“Against the Law”, Lemon Sky Productions, Inc./Fox Television Series (national)*
- *Monitor Reports, Christian Science Monitor Television Network, Boston, MA (national)*
- *“Alaskan Oil Spill”, Nova, WGBH Boston, MA (PBS)*
- *“War and Peace in the Nuclear Age”, WGBH, Boston, MA (PBS)*
- *“Mexico”, WGBH Boston, MA (PBS)*

EDUCATION

1983 *B.S. Communications, Boston University, Magna Cum Laude*

SPECIAL SKILLS/AFFILIATIONS

- *Fluent in Spanish and conversational French*
- *Experienced in PC and Macintosh operations: Word, Excel, Powerpoint, Publisher, Photoshop, Filemaker Pro, Movie Magic.*
- *Professional flamenco dancer since 1988; co-artistic director of “Spanish Dance Theatre”*
- *Member of NALIP (National Association of Latino Independent Producers)*
- *Member of Advisory Committee of Mass College of Art Center for Art and Community Partnerships*
- *Advisory Board Member, ActRoxbury Literacy Program*
- *Member, The Commonwealth Institute*
- *Member, St. Botolph’s Club*
- *Board of Directors, Ballet Rox (2001 – 2005)*
- *Organizer, Boston Latino International Film Festival (2004 – 2005)*
- *Professional Voiceover Talent in Spanish and English*

REFERENCES

Available upon request.